

May 12, 2004

Dear Neighborhood Business Organization:

The City of Seattle Office of Economic Development (OED) is pleased to announce a request for proposals (RFP) funding opportunity for neighborhood business districts within Seattle. OED's Neighborhood Business District Support Program allows business organizations the opportunity to promote prosperous and successful neighborhood businesses and business districts.

OED's mission is to provide business assistance and support to businesses, community organizations and residents so that Seattle has a strong economy, thriving neighborhoods and broadly shared prosperity. OED's Neighborhood Business District Support Program offers great flexibility and a variety of tools and resources for neighborhood business district organizations to promote Seattle's diverse commercial centers.

As a new area of our program, OED is welcoming proposals to fund business district organization staff training and development. In addition, OED is encouraging proposals for the following types of projects:

- projects that support business development in immigrant and refugee communities
- projects that support the Green Seattle Initiative
- projects that are leveraged by other fund sources

The attached RFP provides additional details and criteria for this funding opportunity. Responses are due by 5:00 pm on June 11, 2004. If you have any questions regarding this proposal, please contact Rob Watt at 206-684-3348 or [rob.watt@seattle.gov](mailto:rob.watt@seattle.gov). An electronic copy of this RFP can be downloaded from [www.cityofseattle.gov/economicdevelopment](http://www.cityofseattle.gov/economicdevelopment)

Sincerely,

Jill Nishi  
Director